



GENERAL MEETING PRESENTER APPLICATION

Working with the NCCA offers you the opportunity to reach thousands of hotel guests through our members. As a presenter at our monthly meeting, you will meet our members and can develop lasting relationships.

The NCCA holds general assembly meetings once a month. Each meeting lasts approximately two hours, consisting of three segments: social interaction with members, host and vendor presentations, and a members-only business portion. Food and beverage are often served during the social portion of our meetings. Attendance is generally forty to sixty members.

Presenters are invited to bring tangible items, brochures, and handouts that best represent their venue, product or service. Multi-media equipment and musical instruments must be arranged in advance. By necessity, we limit each presentation to ten minutes.

If you are interested in promoting your venue, product or service at a monthly meeting, please submit answers to the following questions:

- What is the name of the company you represent?

- What is the nature of your product or service?

- Is the product or service you represent time-sensitive or on-going? If it is time-sensitive, what is/are the available date(s) your product or service is available to the public?

- Have you made a presentation to the NCCA membership before? If this answer is "Yes", when did you last appear?

- Who is the primary contact and what is his/her title?

- What is the contact information (location of service, mailing address, telephone and FAX numbers and e-mail address) for the above primary contact?

Please submit this application via e-mail to NCCA President, Mr. Ric Lee at NCCAPres@gmail.com and copy NCCA Vice President, Mr. Jeff Clavin at NCCAVP@gmail.com. Alternatively, you may print this application, complete and mail it to: NCCA Mailbox, 588 Sutter Street, #22, San Francisco, CA 94102, Attn: President Ric Lee. Thank you for your interest in working with the NCCA to provide our guests with interesting and timely information.